

## Your Privacy Rights

ALI, which includes ALI-ABA (the premier CLE provider), respects the privacy of its members and customers, and is committed to protecting your personal information. This Privacy Policy describes the personal information we collect from ALI's members, project participants, and customers, how we collect it, and what we do with it. The Policy may be amended from time to time by means of a notice posted on this website. Except as stated in this Policy or as may be legally required, we will not release the personal information you provide to us. Except as stated below, this Policy applies only to the personal data we collect from you online.

### PERSONAL INFORMATION WE COLLECT FROM YOU AND HOW WE USE IT

#### ALI's Membership List

Except for our ex officio members, membership in the Institute is through a process of nomination and election. Our current membership is capped, by the Rules of the ALI Council, at 3000. Those interested in learning more about the process and criteria for election to membership are invited to [click here](#).

ALI's membership list – listed only by member name with city and state (or country) – is published each year in our annual report, our annual meeting program, and our annual meeting proceedings; these three print publications are widely disseminated and publicly available. The same limited (and updated) information is now also [available on ALI's website](#). Specific contact information for ALI's full membership (such as postal and email address, phone and fax number) is not published or otherwise made generally available; it is only used for ALI purposes. The ALI [membership list](#) as such is never sold, rented, or otherwise provided to third parties. Some ALI members may from time to time receive printed or email promotions from ALI or ALI-ABA as part of a particular [customer list](#) – that is, by virtue of having previously ordered an ALI or ALI-ABA product or service. We also occasionally rent a particular [customer](#) postal address list to carefully screened third parties. Further information about our use of members' and customers' postal and email addresses appears below.

#### Email Addresses

In order to serve you well and expeditiously, ALI asks for the email address of its members and project participants. We also ask for your email when you order an ALI or ALI-ABA publication, purchase some other ALI-ABA product or service, or register for an ALI meeting or ALI-ABA course. We use email addresses for important communications to our members about Institute activities, projects, and meetings, including messages from our President, Director, or other Institute leader. Email is also used to confirm (and in some cases to deliver) an individual order, to communicate with Advisers or a select group of members about a particular ALI project, or to contact a customer about a problem with an order or other matter. We also from time to time use the email addresses we collect to inform our members and customers of ALI and ALI-ABA products and services that may be of interest to them. Neither ALI nor ALI-ABA sells, rents, or otherwise provides email address lists to third parties.

If you do not wish to receive promotional email messages about ALI or ALI-ABA products, we shall be happy to honor your request. Just send an "unsubscribe" message to us at any time (including via reply email to a promotional message you receive from us). ALI members who "unsubscribe" will still receive ALI's non-promotional email.

## Telephone and Fax Numbers

ALI may request your telephone and fax numbers so that we can communicate with you via those media about your order, payment, registration, or ticket purchase for an ALI or ALI-ABA product or event. Neither ALI nor ALI-ABA sells, rents, or otherwise provides telephone or fax number lists to third parties.

## Postal Addresses

We collect postal address information from you so that we can communicate with you by mail regarding ALI matters, deliver to your door any tangible products you order from us, and send you printed brochures and information about ALI and ALI-ABA events, courses, products, and services in which you may be interested. ALI does not make its general membership postal address list available to third parties. We do selectively make our **customer** postal address list available (U.S. customers only) to carefully screened organizations whose law-related offerings may be of interest to our customers; the specific list of customers is determined by the types of products and services previously obtained from ALI or ALI-ABA. If you would prefer that we not make your name and postal address available to any third party, please [complete the Opt-Out form](#), or forward your request to us as indicated at the end of this policy; be sure to include your name and address as it appears on the postal label on mail you have received from us.

## Credit Card Information

We obviously must request your credit card information if you wish to use a credit card to pay for products, registrations, ticket orders, or ALI membership dues (or to make a contribution to ALI). We use the information for the purpose you authorize and nothing more. Your credit card information is revealed only on a need-to-know basis to complete your requested transaction. See "Security" below for information about the security of credit card information provided to us online.

### ADDITIONAL INFORMATION FOR OUR ONLINE CUSTOMERS

**Cookies** – This website uses cookies, which are small pieces of information that are stored by your browser on your computer, to operate our online shopping cart, to maintain user session identities, and to allow users access to online materials. Cookies reduce the time required for you to submit purchase requests, and do not pose a threat to your computer, browser, or software.

**General website usage information** – We gather, for internal purposes and in aggregate form only, some general information about the use of our website. We use web server logs and industry-standard website statistics software to, for example, monitor the number and geographical sources of visits to the site and to count "hits" on particular pages on the site. The information helps us improve the design and utility of the site for the benefit of users of the site.

**Links** – This website contains links to other websites. ALI is not responsible for the content of those third-party sites or for their privacy policies and practices.

**Security** – Online credit card payments through this site are made via the industry-standard Secure Sockets Layer (SSL). [SSL encryption \(scrambling\) is used to insure the security of your online transactions.](#)

### NOTE TO OFFLINE PROVIDERS OF PERSONAL INFORMATION

This Privacy Policy applies to any personal identification information that we collect offline from ALI's members, project participants, and customers.

**COMMUNICATING WITH US ABOUT THIS POLICY**

Questions or comments about this Privacy Policy, and "opt-out" requests, may be communicated to us by email to [ali@ali.org](mailto:ali@ali.org), fax to 215-243-1664, or mail to: The American Law Institute, 4025 Chestnut St., Philadelphia, PA 19104-3099.